



The Foundation of Safety for the City of Oakland

GRANT APPLICATION GUIDELINE

Introduction

The Oakland Police Foundation (OPF) was established in 2002 with funds donated from the estate of Harold W. Kerrison, a former Oakland Police Officer and resident. The Oakland Police Foundation's mission is to promote public safety by supporting and providing critical resources for the Oakland Police Department and engaging community organizations and citizens as partners in support of our police officers and their work.

Application Process

Grant applications are accepted anytime throughout the year and awarded quarterly (Jan/Apr/Jul/Oct) based on fit with the mission of the Foundation and availability of funds. Applicants are encouraged to submit throughout the year as this will ensure time to answer questions and provide additional information if needed. All grant requests are evaluated by a subcommittee of the OPF Board prior to presentation of the request to the entire Board.

Grants are awarded in amounts up to \$5,000. If your request exceeds this amount, please attach a separate letter outlining what additional funding sources you have secured to offset the total cost, and include a breakdown of what portion of the request can be achieved at, and above this \$5,000 threshold. Applications above this amount may be approved on a case by case basis; however the Foundation endeavors to fund as many worthy projects as possible.

The application process is as follows:

1. Submit a completed Grant Application through the chain of command and attach any material or additional information that will support your request.
2. Submit to the Oakland Police Foundation's executive director:
 - a. Applications will be vetted by a subcommittee of the board and may be referred back to submitter for additional clarification or details.
 - b. Requesters whose applications are deemed in line with the mandate of the board and including all necessary background information will be invited to provide a formal presentation to the board. Only applications presented to the full board will be eligible for grants.
 - c. Board will discuss in closed door session and approve or deny applications.



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Please also note the following:

- Incomplete applications will not be considered and will be returned for additional information.
- If your application is accepted be prepared to give a 10-minute oral presentation to the board followed by 5-10 minutes of questions.
- If invited to present to the board, please bring 15 copies of your request and supporting documentation.
- Following review and consideration, a response will be provided to all the applicants.
- Acceptance of a grant implies agreement to all the terms of the grant agreement including submission of grant progress and final reports.

Submission timing notes:

- Presentation of grant requests to the full board occur at the Jan/Apr/Jul/Oct meetings. The OPF Board meets on the first Thursday of each month.
- Fully approved/signed grant request paperwork should be received by the OPF executive director no later than the 15th of the month preceding the quarterly grant request presentation meeting.

Past funded requests include:

- Police Academy Graduates & Men of Valor Luncheon (2013)
- PAL Youth Leadership Academy & Life After High School (2012 & 2013)
- Five police dogs (K-9's) (2013)
- OK-Our Kids Program (2012)
- Wireless headsets and amplifiers – Communications Section (2011)
- Police dog (K-9) – Oakland Police K-9 Association (2011)
- Uniform Equipment – Patrol Division (2011)
- Gang Awareness Training – Patrol Division (2011)
- Staff training – Oakland Animal Services (2011)
- Police Unity Tour – Patrol Division (2011)
- Staff equipment – Oakland Animal Services (2011)
- U.S. Department of Justice Gang Summit (2010)
- Clergy and Recovery Effort (C-Care) program (2006)

Direct all grant application process and criteria questions to Barbara Medlin at executivedirector@oaklandpolicefoundation.org or call 415.786.3520.



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Instruction: Please complete and return approved application to the Oakland Police Foundation (OPF). Selected applicants may be invited to make a presentation to the Board of Trustees of the OPF.

Applicant Name & Title: _____

Division/Unit: _____

Mailing Address: _____

Email Address: _____

Office Number: _____ Cell Number: _____

Requested Grant Amount: _____

Briefly describe the purpose, objective and/or use of grant.

Explain how this application meets the OPF mission to promote public safety by supporting and providing critical resources for the Oakland Police Department and engaging community organizations and citizens as partners in support of our police officers and their work.

Has funding been previously requested through the City budget?

No _____ Yes _____ Which year's budget? _____

Was funding approved by the City? No _____ Yes _____ Amount? _____



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Please provide estimated total cost of this project/program to include any training or future on-going costs. Please include quotes from multiple vendors, if available. If there are additional future costs, please indicate annual amount needed and explain funding source for the additional costs.

If grant is awarded, what objectives will be accomplished and how can the OPF evaluate success? (Number of people served, timeline to complete, anticipated outcome, etc.)

Feel free to include and attach any material or additional information that will help the OPF to better understand and evaluate this application.

Acceptance of grant implies agreement to all terms of the grant including submission of Grant Progress Reports.

Requestor Signature

Date

Commander Signature

Date

Deputy Chief Signature

Date

Please send completed application to:
Oakland Police Foundation
Attention: Executive Director
248 3rd Street, #604
Oakland, California 94607

FOR OPF USE ONLY
Date: _____
Grant # _____
Status: _____
Disposition: _____

Or email to executivedirector@oaklandpolicefoundation.org